



ECCV 2018

European Conference
on Computer Vision

8 – 14 September 2018 | Munich, Germany



INVITATION TO THE INDUSTRY

Technische
Universität
München



www.eccv2018.org



SPONSORING PACKAGES

There is a limited number of spaces for each level (except Bronze). Spaces will be attributed on a first come first serve basis.

| | |
|---|---------|
| Diamond Sponsorship (7 sponsors maximum) <ul style="list-style-type: none"> • 9 m² exhibition space (3x3m) • 4 full registrations • 4 exhibitor registrations • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) • Recruitment Database • Sponsorship of Best Paper Prize • Additional day for booth set-up • Additional sponsorship options for lanyards, bags and pads/pens (First come first served) | 16.000€ |
| Platinum Sponsorship (9 sponsors maximum) <ul style="list-style-type: none"> • 6 m² exhibition space (3x2m) • 3 full registrations • 3 exhibitor registrations • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) • Recruitment Database • Additional day for booth set-up • Additional sponsorship options for lanyards, bags and pads/pens (First come first served) | 12.000€ |
| Gold Sponsorship (9 sponsors maximum) <ul style="list-style-type: none"> • 4 m² exhibition space (2x2m) • 2 full registrations • 2 exhibitor registrations • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) • Recruitment Database | 8.000€ |

all prices quoted are subject to statutory sales tax according to European regulations



SPONSORING PACKAGES

There is a limited number of spaces for each level (except Bronze). Spaces will be attributed on a first come first serve basis.

| | |
|---|--------|
| Silver Sponsorship (31 Silver <u>and</u> Startup sponsors maximum) <ul style="list-style-type: none"> • 1 table in the exhibition • 1 full registration • 1 exhibitor registration • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) | 4.000€ |
| Startup Sponsoring Package* (31 Silver <u>and</u> Startup sponsors maximum) <ul style="list-style-type: none"> • 1 table in the exhibition • 1 full registration • 1 exhibitor registration • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) | 2.000€ |
| Bronze Sponsorship <ul style="list-style-type: none"> • Logo display (conference website, pocket program, power point slides in between sessions, welcome reception) | 2.000€ |



Preliminary Schedule for ECCV 2018:

| | |
|------------------------------|--|
| 8-9 September 2018: | Workshops at TU Munich |
| 9 September 2018: | Booth set up for Diamond & Platinum Sponsors |
| 10 September 2018: | Booth set up for all Sponsors |
| 10-13 September 2018: | Industrial Exhibition & Program at Gasteig |
| 13 September 2018: | Booth dismantling |
| 14 September 2018: | Workshops at TU Munich |

** available only to companies with a maximum number of 10 employees*

all prices quoted are subject to statutory sales tax according to European regulations



OTHER SPONSORSHIP OPTIONS

| | |
|--|------------------|
| <p>Delegate Lanyards (First come first served)</p> <p>The sponsor will provide branded lanyards to all participants. The price does not include the production costs for lanyards.</p> <p>Available to Diamond and Platinum Sponsors only!</p> | 2.000€ |
| <p>Delegate Bags (First come first served)</p> <p>Your company logo will be printed on the delegate bags. Graphic and layout of the above material shall be authorized by the Organizing Committee before printing. The price does not include production costs for bags.</p> <p>Available to Diamond and Platinum Sponsors only!</p> | 4.000€ |
| <p>Pads and Pens (First come first served)</p> <p>Your company provides branded pens and pads of paper to all delegates. The price does not include the production costs for pads and pens.</p> <p>Available to Diamond and Platinum Sponsors only!</p> | 1.000€ |
| <p>Congress Bag Inserts</p> <p>Your company brochure or flyer will be inserted into every delegate bag. The price does not include production costs for bags.</p> | 500€ |
| <p>Congress Signage</p> <p>Numerous direction banners in the interior area of the congress center will guide the way for attendees. Your company logo will be printed on these signs and is guaranteed to catch the delegates' attention.</p> | price on request |
| <p>Staircase Branding</p> <p>The stairs at the Gasteig are indispensable to reach the different floor levels. Your company logo or message will be mounted on the staircases at the venue. The price includes production, application and removal of your artwork.</p> | price on request |

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OTHER SPONSORSHIP OPTIONS

| | |
|---|--------------------------------|
| <p>Footsteps</p> <p>Adhesive footsteps will be glued to the floor inside the venue. This way you can direct attendees directly to your booth. The price includes production of footsteps, application and removal from floor. The artwork is to be provided by sponsor</p> | <p>3.000€ 20 Footsteps</p> |
| <p>Recharge Area</p> <p>Pillars where attendees can recharge their mobile phones, laptops, tablets, etc. will be distributed across the venue. Your branding appears on these pillars. The individual pillars offer a bistro table, a seat and a charging station. You may also lay out stacks of flyers or giveaways.</p> | <p>2.500€ per pillar</p> |
| <p>Congress Dinner</p> <p>The official congress dinner will take place at the “Löwenbräukeller” on Wednesday, 12 September 2018. There is a possibility to brand decorations such as napkins, beer coasters or gingerbread hearts.</p> | <p>price on request</p> |
| <p>Welcome Reception</p> <p>To welcome all congress attendees a reception will be held in the exhibition area on Monday, 10 September 2018. There is a possibility to brand decorations such as napkins, beer coasters or gingerbread hearts.</p> | <p>price on request</p> |

Additional sponsorship options are available upon request. We look forward to discussing and defining the appropriate services for you.

all prices quoted are subject to statutory sales tax according to European regulations



CONTACTS

Sponsoring & Exhibition Sales General Organisation

Ms Jana Bylitza
Phone: +49 (0) 89 54 82 34 806
Fax: +49 (0) 89 54 82 34 43
E-mail: j.bylitza@interplan.de



Exhibition Organisation

Mrs Dana Selbach
Phone: +49 (0) 89 54 82 34 801
Fax: +49 (0) 89 54 82 34 45
E-mail: d.selbach@interplan.de



Accommodation

Ms Stephanie Kaindl
Phone: +49 (0) 89 54 82 34 797
Fax: +49 (0) 89 54 82 34 43
E-mail: s.kaindl@interplan.de





VENUE

The Gasteig Cultural Center
Rosenheimer Str. 5
81667 Munich, Germany



The Gasteig Cultural Center is an outstanding location in the heart of Munich. The ambience of a world renowned concert hall combined with artistic professionalism and technical expertise meet curiosity and a hunger for education. It features a bright exhibition area which ensures maximum dialogue with experts from many different countries.





IMPORTANT INFORMATION FOR SPONSORS AND EXHIBITORS

In order to optimise the congress organization for both parties we kindly ask you to complete the preceding forms in full and take note of the following:

General Information

With the submission of a signed order, your agreement is regarded as binding and forms the basis for the contractual relationship. Cancellation of your registration may cause additional expenses (see General Terms and Conditions §10). The services will be allocated on a first come, first served basis and/or according to a specific agreement. Unfortunately, no options for particular offers can be given. The offers contain the presence services as described. Additional presence through the placing of advertising material is possible within the context of individual offers. The costs of advertising material, brochures, etc. are not included in the sponsoring price. These materials are to be delivered by the sponsor/exhibitor. The used images are only samples and may differ in shape, color, quantity and quality of the final item. Interplan is responsible for conducting and/or monitoring the described presence services. Interplan acts as organiser of the industry exhibition and concludes contracts in its own name and on its own account.

Allocation of Stand Space

The allocation of stand locations occurs on a "first come, first served" basis and/or by special agreement. Allocation depends upon the size of the stand, the onsite conditions and the information which you provide on your registration form. We will, of course, endeavor to comply with special requests whenever possible. A binding obligation on our part with regard to the stand's location and size cannot be derived from this. Based on the information you provide, we will undertake to plan the exhibition accordingly. If you do not provide precise information with regard to your stand's dimensions and attributes (e.g. in-line stand, corner stand, peninsula stand, desired or undesired neighboring stands, etc.), Interplan reserves the right to design your stand's area slightly larger or smaller, and to plan its area, according to Interplan's discretion. (see §3 General Terms and Conditions). After the layout has been planned, Interplan sends the floor plan with a list of exhibitors and other detailed information about the exhibitors, including order forms for furniture, electricity and stand-cleaning services.

Codes of Conduct

The society would like to have a conflict-free advertising environment and reserves the right to cancel advertising efforts. Supporters and exhibitors are advised to consider the codes of conduct for pharmaceutical and medical companies. Furthermore it is important to adhere to the country-specific compliance regulations on the application of medical devices, e.g. FSA/AGK/EFPIA, BVmed/Eucomed, EACCME/CME, code of medical ethics of the Local State Chambers of Physicians (national) and provisions of national law, e.g. HWG and provisions of international law. According to the specifications of § 20 (5) of the FSA-Code expert groups as well as the AKG-rules, we will disclose on request the condition and the extent of the support through the exhibitor/supporter on the announcement as well as during the congress. If you would like to disclose this for your company, please indicate it on the form „important company details“.

Entry in Congress Media

Every exhibitor will be mentioned with company name in the list of exhibitors on the congress website. Your logo in the list of exhibitors can be booked additionally on the booking form for your stand space.

Regulations

The Scientific Committee reserves the right to approve or decline exhibitors or sponsors on the basis of internal criteria. Supporters and exhibitors are not permitted to stage their own events simultaneously with the congress and in its immediate vicinity unless you have received prior written permission from Interplan. If unregistered events jeopardize the congress program or its accompanying events, Interplan reserves the right to exclude the company responsible for these events from the entire congress. Exhibitors are welcome to mention their participation as follows: European Conference on Computer Vision (ECCV) 2018 in Munich, Germany. It is not permitted to use the ECCV logo on its own.



Exhibitor Registration

Please complete and return this form as soon as possible (first-come, first-served basis) to Interplan either by mail or by fax:

INTERPLAN

Congress, Meeting & Event Management AG
Exhibition Department
Landsberger Str. 155, 80687 Munich, Germany

Contact: Dana Selbach

Tel.: +49 (0) 89 54 82 34-801
Fax: +49 (0) 89 54 82 34-45
Email: d.selbach@interplan.de

We hereby order the following Sponsoring Package at the European Conference on Computer Vision 2018. Please note that a waste disposal fee per square meter of **EUR 2.50** subject to statutory sales tax according to European regulations will be charged.

| | <input type="checkbox"/> Diamond | <input type="checkbox"/> Platinum | <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Startup | <input type="checkbox"/> Bronze |
|----------------------|----------------------------------|-----------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|
| Sponsorship amount | 16.000€ | 12.000€ | 8.000€ | 4.000€ | 2.000€ | 2.000€ |
| Free registration | 4 full + 4 exhibition | 3 full + 3 exhibition | 2 full + 2 exhibition | 1 full + 1 exhibition | 1 full + 1 exhibition | - |
| Exhibition space | 9 m ² (3x3) | 6 m ² (3x2) | 4 m ² (2x2) | 1 table | 1 table | no |
| Logo display | yes | yes | yes | yes | yes | yes |
| Recruitment Database | yes | yes | yes | - | - | - |

We would prefer the following booth:

☐ Row (1 side open) ☐ Corner (2 sides open) ☐ Peninsula (3 sides open) ☐ Island (4 sides open)

Our stand should have the following height: _____ m and should fulfill the following conditions:
(e.g. measurements, closed left side, connection to water supply etc.)

We would like to be placed ☐ not directly beside ☐ directly beside the following companies:

- ☐ We intend to use **our own system stand or pop-up wall**
☐ We intend **to rent a system stand via Interplan**

Company _____

Department _____

Address _____

Postcode, City, Country _____

Contact person _____

Pos./Function _____

Phone/Extension _____

Fax _____

Website _____

Email _____

For your information: This application is a binding agreement depending on exhibition space and availability. Interplan AG has the right to adjust the requested stand size according to the overall conception. A corresponding invoice will be sent out separately.

I have been informed that all data collected in the context of my registration will be treated according to the regulations specified by the Bundesdatenschutzgesetzes (BDSG = Federal Data-Protection Act). Conveyance of my data to third parties is fundamentally prohibited. I do, however, consent to allow the usage and conveyance of my data to co-workers, sponsors and co-promoters of the Interplan AG insofar as these individuals are directly involved in the organization and sequence of the abovementioned event and insofar as the organizational sequence necessitates such usage and conveyance. Of course, all involved persons are obliged to abide by the regulations specified by the BDSG.

City, date _____

Stamp/Signature _____

I have been informed of my right to refuse to allow my data to be used for the purposes of advertising and marketing according to § 28 paragraph 3 BDSG. I have also and especially been informed that I can revoke, at any time, my permission to use my personal data for advertising purposes. If you wish to revoke permission only to convey your data to third parties, please write to Interplan AG, Landsberger Straße 155, D-80687 Munich, Germany or database@interplan.de

City, date _____

Stamp/Signature _____



Please return this form together with your booking form and specify if the invoice address or postal address to which the contract and invoice should be sent is different from the details of the Exhibitor address. Please also provide VAT Number and order number, where necessary, to make the process as smooth as possible. Thank you in advance for your assistance.

Important Company Details

Name of the company as it should appear in congress media: _____

- ☐ The invoice address is identical to the address on the booth reservation form
☐ The invoice address differs from the previously quoted address and is as follows:

Company _____ Address _____
 Postcode, City _____ Country _____

Value Added Tax identification number (for companies registered in the EU only): _____

If you do not have a VAT ID, please send the **Certification of Residence** to us by email or by post as proof that your company is registered as a taxable entity.

An in house order number of PO number must be included on all invoices:

- ☐ No
☐ Yes _____ (please provide us with this number within four weeks)

Postal address to which the invoice is to be sent: (e.g. private address of the sales representative)

Company _____ Contact Person _____
 Address _____ Postcode, City, Country _____

Contact person on-site: (in case it is someone other than above)

Name _____ Phone _____
 Email _____

Contact details of the booth-building company:

Company _____ Contact Person _____
 Email _____ Phone _____

Please note: If specified details are not available to us, Interplan AG will only use the information that we currently have on record, and cannot guarantee the completeness or correctness of the contents. For subsequent changes of the invoice address a **handling fee of € 150.00** will be charged. So please return this form together with your booking form.

I have been informed that all data collected in the context of my registration will be treated according to the regulations specified by the Bundesdatenschutzgesetzes (BDSG = Federal Data-Protection Act). Conveyance of my data to third parties is fundamentally prohibited. I do, however, consent to allow the usage and conveyance of my data to co-workers, sponsors and co-promoters of the INTERPLAN AG insofar as these individuals are directly involved in the organization and sequence of the abovementioned event and insofar as the organizational sequence necessitates such usage and conveyance. Of course, all involved persons are obliged to abide by the regulations specified by the BDSG.

City, date _____ Stamp/Signature _____

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City, date _____ Stamp/Signature _____



Other Sponsorship Options

Please complete and return this form as soon as possible (first-come, first-served basis) to Interplan either by mail or by fax:

INTERPLAN

Congress, Meeting & Event Management AG
Exhibition Department
Landsberger Str. 155, 80687 Munich, Germany

Contact: Dana Selbach

Tel.: +49 (0) 89 54 82 34-801
Fax: +49 (0) 89 54 82 34-45
Email: d.selbach@interplan.de

We herewith book at the European Conference on Computer Vision 2018 according to the important conditions for exhibitors and sponsors (all prices in EUR plus VAT which is legally valid at the time when the services are rendered).

| | |
|--------------------|----------|
| description: _____ | €: _____ |
| description: _____ | €: _____ |
| description: _____ | €: _____ |
| description: _____ | €: _____ |
| description: _____ | €: _____ |

| | |
|------------------------------|--------------------------------------|
| <u>Company</u> _____ | <u>Department</u> _____ |
| <u>Address</u> _____ | <u>Postcode, City, Country</u> _____ |
| <u>Contact person</u> _____ | <u>Pos./Function</u> _____ |
| <u>Phone/Extension</u> _____ | <u>Fax</u> _____ |
| <u>Website</u> _____ | <u>Email</u> _____ |

For your information: This application is a binding agreement depending on exhibition space and availability. Interplan AG has the right to adjust the requested stand size according to the overall conception. A corresponding invoice will be sent out separately.

I have been informed that all data collected in the context of my registration will be treated according to the regulations specified by the Bundesdatenschutzgesetzes (BDSG = Federal Data-Protection Act). Conveyance of my data to third parties is fundamentally prohibited. I do, however, consent to allow the usage and conveyance of my data to co-workers, sponsors and co-promoters of the Interplan AG insofar as these individuals are directly involved in the organization and sequence of the abovementioned event and insofar as the organizational sequence necessitates such usage and conveyance. Of course, all involved persons are obliged to abide by the regulations specified by the BDSG.

| | |
|-------------------------|------------------------------|
| <u>City, date</u> _____ | <u>Stamp/Signature</u> _____ |
|-------------------------|------------------------------|

I have been informed of my right to refuse to allow my data to be used for the purposes of advertising and marketing according to § 28 paragraph 3 BDSG. I have also and especially been informed that I can revoke, at any time, my permission to use my personal data for advertising purposes. If you wish to revoke permission only to convey your data to third parties, please write to Interplan AG, Landsberger Straße 155, D-80687 Munich, Germany or database@interplan.de

| | |
|-------------------------|------------------------------|
| <u>City, date</u> _____ | <u>Stamp/Signature</u> _____ |
|-------------------------|------------------------------|

General Terms and Conditions

1. Scope of Application

These General Terms and Conditions shall apply to all business relationships between INTERPLAN Congress, Meeting & Event Management AG, Landsberger Straße 155, D-80687 Munich, Germany hereinafter referred to as 'Interplan' - and all firms operating in the area of the planning, organization and execution of conferences and events, both within Germany and abroad. Any provisions, supplements, agreements or collateral agreements at variance with these Terms and Conditions shall be valid only if confirmed in writing by Interplan. Any General Terms and Conditions of Business or of Purchase shall not be considered part of the content of a contract unless confirmed in writing by Interplan. The General Terms of Conditions of Interplan shall apply only with respect to business persons as defined in § 310 I of the German Civil Code [BGB].

2. Conclusion of Contract

When Interplan receives a signed registration form it has made available, particularly where exhibition space or a presentation service are concerned, the company will provide a binding contract offer. Interplan can accept this contract offer from the Company involved within a period of two weeks, issuing a written order confirmation.

Upon timely receipt of the order confirmation, a binding contract shall go into effect as between the Company and Interplan.

Even after the contract has been concluded, Interplan reserves the right to exclude individual firms from participation in the event, provided there is important reason for dealing with the Company in this manner.

3. Assignment of exhibition space

The position of the exhibition space allocated can be gathered from the layout sketch. As a rule, the stand space is allocated in the order in which registrations are received, taking local circumstances into account. Where possible, requests for stand placement in a particular location will be honoured. The stand assignment shall be confirmed in writing.

As planning for the event moves forward, unforeseen circumstances may give rise to slight deviations in space assignments; these deviations may account for up to 10 percent, in terms of the position or size of the individual booths. In the event, this shall not give rise to any claims as against Interplan on the part of the exhibitors affected.

3a. Assignment of presentation facilities

As a rule, presentation facilities shall be assigned on a 'first come, first served' basis. No options on any particular services can be assigned.

4. Services / implementation

As a matter of principle, the services listed on the registration forms shall be final. While it is possible to incorporate additional services, e.g. the additional placement of advertising materials, within the framework of additional agreements, this must be coordinated with Interplan in advance and approved by Interplan.

Interplan shall ensure the implementation and monitoring of the services reserved during the course of the conference. Interplan does not, however, provide any guarantees of the numbers of visitors, of the participation of all announced speakers, or of program contents, nor does it provide any sales guarantees whatsoever.

5. Leasing of booths

Where the contract features the leasing of booths, the following shall apply:

As a matter of principle, only the area itself is hired out. The rental price does not cover any structures, connections and/or equipment. The maximum booth height indicated in the information provided to the exhibitor may not be exceeded. Booth structures and banners may not be positioned in such a way as to impede the promotional advertising of adjoining booths. The back walls of exhibition booths must always be kept clean and free of obstacles, from the floor to the top edge.

The details in terms of booth construction, booth design and/or additional provisions are set forth in the General Information for Exhibitors specific to the conference in question, and/or in the Exhibitors' Manual, and shall be binding upon the Company.

6. Regulations of government authorities

The Company shall have full responsibility for compliance with regulations by government authorities pertaining to fire and radiation protection, and relating to accident prevention. The Company shall guarantee that all specifications and regulations are passed along to all parties concerned, e.g. agencies, trade-fair construction staff, etc., and shall vouch for compliance with these measures on the part of third parties. The internal provisions within the exhibition building, in particular, shall be binding with respect to all exhibitors and their suppliers.

Under the guidelines of the Accident Prevention Working Group [*Arbeitsgemeinschaft für Unfallverhütung*], the Company shall be under obligation to exhibit only flawless and safe machinery, devices and other equipment, in keeping with the accident-prevention regulations of the trade association in question. The applicable regulations set forth in the Equipment Safety Law [*Gesetz über technische Arbeitsmittel*] of 24 June 1968 (BGBl. B, Page 717) must be observed. The Company shall be liable for all personal injury or property damage arising through machinery, devices, equipment, etc.

7. Execution of events supplemental to the conference

The following provisions shall apply to the execution of events supplemental to the conference:

In the placement and execution of events supplemental to the conference, the topics and competitor situation of parallel events will be taken into consideration where possible. There shall be no claim to a particular time slot, room, or specific location for the exhibition booth.

Interplan shall make efforts to see to it that all information on the events supplemental to the conference is published in printed materials distributed for the conference, and on the Internet. To this end, the Company shall covenant to communicate to Interplan, punctually by the agreed date, both the title and agenda for the events supplemental to the conference. Delays in communication may result in non-publication, or incomplete publication, of this information.

As a rule, the same rooms involved in the normal course of the conference will also be available for events supplemental to the conference. The technology and equipment already in place shall be available to the Company. Should the Company request alterations, there shall be no entitlement whatsoever to having these alterations carried out.

In particular, requests expressed in this regard can only be fulfilled if and as time permits. Additional expenses arising as a result of this shall be borne by the Company.

As a matter of principle, the Company itself shall be responsible for any continuing-education certification offered in connection with events supplemental to the conference, and for the issuance of certificates on location.

8. Terms of payment

As a matter of principle, the prices indicated in the registration forms and in other documentation provided by Interplan are in EUR; these are net prices and, at the time of the event, will be invoiced plus the sales tax applicable at the time and, where indicated, in accordance with the sales-tax provisions of the country in which the event is held.

Upon conclusion of the contract, in accordance with Clause 2, the entire amount shall fall due for the services booked. Interplan shall send a proper invoice to the Company.

The entire invoice amount shall fall due for remuneration within the payment period indicated and without cash discount. Any bank fees for funds transfers from abroad and, where indicated, exchange-rate differences, shall be borne by the Company.

Prerequisite and conditional to an obligation by Interplan to fulfil its contractual commitment – and to participation in the conference or event – shall be payment in full of the total invoice amount.

Should the Company comport itself in violation of the contract, particularly through non-payment of the purchase price due, Interplan shall be entitled, pursuant to applicable provisions of law, to

...8. Terms of payment

withdraw from the contract. In the event that payment by the Company of the rental price is not forthcoming, Interplan shall be entitled to withdraw from

the contract, provided that the Company was issued a reasonable payment deadline, or the issuance of such a deadline is non-essential under the provisions of law.

9. Incidental expenses

All additional services ordered shall be invoiced separately. Regardless of this, the Company can be assessed a pro rata, lump-sum fee for waste disposal in accordance with the information provided to exhibitors.

Expenses incurred for any production of advertising material and brochures, travel expenses for speakers, presentation material, etc., shall not constitute part of the prices set forth under contract and must be borne by the Company itself.

10. Cancellation/termination

Generally speaking, cancellations/terminations of contract must be received, in writing, by Interplan.

Following conclusion of the contract, and in exchange for payment of a cancellation fee equal to 25% of the contractually agreed total amount, the Company shall be entitled to cancel/terminate the contract up to 24 weeks before the beginning of congress or event.

Once this deadline has passed, 100% of the contractually agreed total amount shall fall due.

In any event, the Company shall be assessed for payment of a one-off processing fee in the amount of EUR 150.

This provision shall also be valid for contracts concluded on dates that are already past the cancellation/termination deadline.

Other conditions of cancellation specified in conference-specific documentation shall take precedence.

11. Administration/processing fees

The invoicing information required along with the registration forms, together with any data relevant to contractual arrangements and implementation, must be communicated, correctly, to Interplan. If additional administrative expense should be incurred as a result of missing and/or incorrect data, this expense shall be replaced by the Company in an amount not less than a lump-sum processing fee of € 150.

12. Picture and audio recordings, audio playback

Picture and audio recordings, and broadcasts by the Company or third parties, shall be subject to the consent of Interplan, and of the persons involved. The use of megaphones, loudspeakers or other means of audio playback is prohibited. In any event, care shall be taken that the proceedings of the event are not disturbed. Registration with and payment of fees to GEMA shall be the responsibility of the Company.

Interplan shall be entitled to have photographs, drawings, and film or video recordings of the proceedings of the conference produced, and to use these for advertising or press publications; the Company shall not be entitled to object or assert claims for remuneration in this regard.

13. Force majeure

Given compelling circumstances beyond the responsibility of Interplan, or in the event of force majeure, Interplan shall be entitled to cancel, postpone or shorten the event in question. If, for one of the aforementioned reasons, the event should not take place, then Interplan shall be entitled to retain up to 25% of the invoice amount by way of general expenses. A claim by Interplan as against the Company above and beyond this amount shall arise only if the Company has commissioned special, additional work as the result of which expenses have been incurred.

14. Non-disclosure

The Parties hereto hereby covenant, throughout the entire duration of their collaboration, and following termination of this Contract, to maintain absolute confidentiality and strict silence towards third parties with regard to all proceedings and data meriting protection. Each Party shall assign this obligation to those persons and assistants involved in the tasks provided for hereunder, and shall likewise place these individuals under an obligation of strict silence. FSA rulings that deviate from this agreement take precedence.

15. Data-protection clause

Interplan treats all person-related data in accordance with the provisions of law, and particularly in accordance with the requirements of the German Federal Data Protection Act [*Bundesdatenschutzgesetz*].

The collection, storage and processing of personal data is an indispensable component of registration for the respective conference or event.

This takes place exclusively for the purpose of organizing and carrying out the conference or event in question. These data are passed along only to such third parties as are directly involved in the conduct of the conference or event, and where organizational concerns require this. (E.g. organizers, conference centre, suppliers for the trade fair/for presentation services.)

With his or her signature upon the Interplan registration form made available by Interplan, the signatory declares his or her consent that the personal details entered on the form may be collected, stored, processed and, as required, made available to third parties, e.g. the organizer, within the scope of preparing for and carrying out the conference in question.

Interplan is required by law to obtain the consent of the Company for the collection, storage and processing of personal data. If the Company should fail to grant its consent, Interplan shall be entitled to refuse the Company admission to the conference or event.

16. Collateral agreements

Collateral agreements to a particular contract, or to these General Terms and Conditions, shall be legally binding only if confirmed in writing by Interplan; the situation shall be different if legally unrestricted actual authority or apparent authority obtains.

17. Liability and forfeiture clause

Strict liability on the part of Interplan for initial material defects is hereby precluded.

Claims by the Company as against Interplan shall expire if they are not lodged in writing with the other Party within three months following the deadline.

If Interplan should reject the claim in writing or if it should fail to state its position within two weeks following assertion of the claim, then the claim shall be considered forfeited unless lodged in court proceedings within three months following rejection or expiry of the deadline.

These deadlines shall not apply to claims by the Company as against Interplan for injury to life bodily harm, deterioration of health, nor for claims arising out of gross negligence or non-accidental conduct.

18. Final provisions

Even where the Company should maintain headquarters abroad, all legal relationships between the two shall be governed by the laws of the Federal Republic of Germany; the applicability of the United Nations Convention on Contracts for the International Sale of Goods in its respective iteration is hereby precluded.

Any disputes arising hereunder shall be resolved before a court of law having jurisdiction in the city in which Interplan maintains its headquarters